

CCOG work plan (updated 8 August 2014)

The work plan needs to support delivery of the terms of reference. Items are listed in the same order as the terms of reference. The fit between the two is set out in Annex 1. Some of the work plan items have already been achieved (shaded). This is a working document and will be periodically updated and realigned as agreed by the group.

Item	Detail	Actions/deliverables	Lead (owner)	Deadline	Status
1	Promote outputs from the report and agree how to action recommendations	<ul style="list-style-type: none"> agree what CCOG can realistically progress, and what is out of our control. add those that CCOG can progress to the work plan promote report and Guidance Note 1 	secretariat	April 2014 April 2014 June 2014	Complete Complete Complete
2	Share knowledge of current and planned activities	<ul style="list-style-type: none"> set up and maintain a CCOG site on Central Desktop for member updates, meeting papers and discussions 	secretariat	June 2014	Complete
3	Develop a 'Statement of terrestrial observation priorities'	<ul style="list-style-type: none"> Identify which terrestrial ECV data are not in a good state, what needs to be done to rectify this, and how CCOG can help. Start a discussion about key terrestrial ECVs (priorities??) Bring together JULES (community land surface) modellers and practitioner communities, to explore areas of common interest and synergy. Work with other organisations eg NCEO to achieve this. 	RH then GR BT then SG RH/all CC	June 2014 Oct 2014 Sept 2014 Autumn? 2014	Complete On-going On-going
4	Demonstrate the value to society of accessing and using climate data	<ul style="list-style-type: none"> identify five or six case studies and upload to the UKEOF website, to use as required 	all	Oct 2014	On-going
5	Develop the UKEOF Catalogue to better support UNFCCC National Communications	<ul style="list-style-type: none"> Use the CCOP report to support reporting for 6th NC Add ECV codes and key words to the catalogue Request input from activities highlighted as missing by the report 	CJ, BT secretariat secretariat	Dec 2013 June 2014 June 2014	Complete Complete Complete
6	Horizon scanning for emerging technologies	<ul style="list-style-type: none"> horizon scanning for up-coming issues and opportunities linked to new technologies 	all	On-going	On-going
7	Propose solutions to gaps in sustainable funding for climate observations to senior decision-makers	<ul style="list-style-type: none"> as gaps are identified by CCOG members, use existing channels as required, eg UKEOF links to GO Science and Observations Committee, on an ad hoc basis. Eg input into Royal Society environmental observations report 	all	On-going	On-going
8	Develop Information	<ul style="list-style-type: none"> Agree this is achieved by 	secretariat	April 2014	Complete

	Note(s)	Guidance Note 1		Jan 2015	
9	Ensure the responsibilities of the 'National GCOS Co-ordinator' are met by the UK	<ul style="list-style-type: none"> Identify responsibilities of the National GCOS Co-ordinator for the UK Agree which organisation(s) will take ownership of (which aspects of) the role Agree how to fund the National GCOS Co-ordinator for the UK Agree how the National GCOS Co-ordinator's role will fit with CCOG's role Raise awareness of GCOS activities and role, using GCOS brochure or a CCOG guidance note 	<p>CJ/BT/TO</p> <p>CJ/BT/TO</p> <p>All</p> <p>all</p>	<p>April 2014</p> <p>Oct 2014</p> <p>Sept 2014</p> <p>Sept 2014</p> <p>June/July 2014</p>	<p>Complete (Annex 2)</p> <p>On-going</p> <p>On-going</p> <p>On-going</p>
10	Develop a strategic view of where the UK should invest in climate observations in developing countries.	<ul style="list-style-type: none"> identify contacts and facilitate discussions with appropriate people in GCOS and similar relevant organisations that are working on prioritisation eg review the DFID consultation report on climate services for Asia 	<p>NR/TO/BT</p> <p>CJ/BT/ CC</p>	<p>Oct 2014</p> <p>Sept 2014</p>	<p>On-going</p> <p>On-going</p>